



Richmond, Virginia  
Posted: November 2023

**Electrical Assembly Technician  
Automation Equipment**

**Job Description:**

Jewett Automation is a fast growing, industrial automation and systems integration company seeking an electrical technician to support assembly and installation of the company's automation equipment. The Electrical Assembly Technician is responsible for proper assembly of control panels, junction boxes, and the wiring of industrial machinery within the Electrical Assembly group.

This is an hourly position with benefits. The position is based in Richmond, VA. Periodic travel will be required.

**Responsibilities:**

- Interpret electrical schematics, wiring diagrams, and enclosure/panel fabrication drawings to determine best assembly method for control panels and/or electrical equipment assemblies.
- Field wire electrical enclosures and various electrical/electronic components to our automated industrial equipment.
- Perform all assigned task based on allotted time scheduled for the project and within acceptable standards of quality.

**Qualifications/Skills:**

- Minimum of a high school diploma (or equivalent) and 1 year of experience in an electrical controls manufacturing/production environment preferred.
- A solid electrical aptitude that enables the use of sound judgment and the proper electrical controls wiring techniques.
- Working knowledge of shop practices.
- Ability to sit, stand and tolerate repetitive movement and distracting noise levels.
- Attention to detail and willingness to learn.
- Must be able to effectively communicate both verbally and in written form.
- A strong work ethic, good problem-solving skills, the ability to work alone and the ability to interact effectively with teammates.

**Working environment:**

- Facility is air-conditioned in summer & heated in winter.
- Facility can occasionally be loud, especially in local areas where grinding or machine testing is taking place. Earplugs are provided and required where posted.

**To Apply:**

To be considered for this position, please submit your resume and cover letter to [HumanResources@JewettAutomation.com](mailto:HumanResources@JewettAutomation.com).

### **About Jewett Automation**

Jewett Automation manufactures highly engineered, automated manufacturing and assembly systems for complex industrial applications. The company has an outstanding reputation for understanding very complex issues faced in industry and providing customers improved product quality, operational flexibility, and superior economic benefits.

The company draws upon a host of automation platforms, techniques, and core competencies, including indexing cam-driven assembly systems, robotics, vision, and high-speed continuous motion, to arrive at the best and most economical end-result.

Jewett Automation has completed thousands of automation projects over a thirty-five-year history, in a variety of industries including automotive, medical, consumer products, electronics, telecommunications, and industrial products. These projects include assembly, packaging, material handling, robots, converting lines, rotary indexing, power, and free continuous motion, and much more.